

## Purchasing / Take Over / Corporate Recovery Services

**Building or Purchasing a Hotel or Motel for investment or to operate requires significant set up and facilitation.**

**We would be happy to assist with services including, but not limited to, the following:**

- Locating suitable position for project
- Comprehensive, concise & clear feasibility studies
- Examining Management options
- Property Inspections & Reports
- Compilation, Interpretation and analysis of Profit & Loss Statements
- Complete Design & Fit out service including project management.
- Commissioning of new sites if required
- Assessment of current operations and systems including financial reporting
- Assessment of current management and staff
- Review current / proposed staffing and wage structures
- Create operational budgets
- Assistance with takeover procedures
- Stocktaking and extensions of all stock items including Food, Beverages, Chemicals etc
- Prepare and implement business plans as required
- Assist with staff recruitment, position descriptions and employment contracts
- Service delivery & control
- Evaluation of current and/or proposed equipment requirements
- Operational facilitation
- Establish suitable monitoring systems, internal reporting, and KPI's

*Hospitality Consulting & Services*

Providing Professional **Independent** Assistance

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Preferred supplier to Hotel Motel & Accommodation Association 

- Establish purchasing and costing systems
- Monitor performance of management and day to day operations
- Assist with marketing initiatives and sales plans including advertising, promotions and functions.
- Revise all leasing and contracts currently in place
- Purchasing, product and energy evaluations.
- Conduct regular business performance reviews
- Conduct cash management and security audits as required
- Install food safe procedures if and as necessary including HACCP
- Review all weekly expenditure including wages
- Monitor staff productivity
- Menu design, development, and evaluation
- On going support and guidance.

**Hospitality Consulting & Services would be delighted to assist prospective purchasers with TOTALLY INDEPENDENT property, management and operating assessments**

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